



# Glossary of terms

Employment Verification (Verify)	Fit2work
Products	Checks
Services	Checks
Employing Entity	Division
Client User	Authorised Officer
Packages	Check Packages
Performance History (PH)	Employment History, Qualifications, Professional Memberships
Outcomes	Results Status
Record	Match Found
No Record	No Match Found
Status	
<b>Verify awaiting consent</b>	Employee to Complete
<b>Consent received</b>	Employee Completed
<b>Search in progress</b>	In Processing
<b>Search in progress</b>	More Information Required
<b>Search in progress</b>	More Information Provided

## Applicant Portal

This is portal in which the applicant logs into to review and complete their online fit2work applications of which you request for them.

## Managed

Managed Accounts mean your organisation has contracted with fit2work to review and submit your checks. This removes the need for your staff members to log in and review your candidate applications before submitting them for processing.

## Unmanaged/Self-managed

Unmanaged or Self-managed accounts mean your organisation will review and submit your candidate checks.

## Organisation Portal

This is portal within which you as the client log in to review, submit and view your checks for candidates.